

**THE LIBRARY COLLECTION INTEREST REGULATIONS OF THE UNIVERSITY  
OF THEATRE AND FILM**

Prepared by: Dr. Knornné Zsuzsanna Csányi  
Library Manager

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## **THE LIBRARY COLLECTION INTEREST REGULATIONS OF THE UNIVERSITY OF THEATRE AND FILM**

The task of the Library of the University of Theatre and Film is to ensure the conditions of research and education related to library use and to supply specialized literature and information to the teachers and students. The Library collects literature for the degree subjects taught at our faculties and to research, preserve and make it available for members of the profession.

The Library of the University of Theatre and Film functions as a public library as well. In order to fulfil its mission the main task of the Library is to collect - as extensively as possible - special literature of theatre and film, plays, play scripts, folk, vocal classical and popular music scores, the recordings of films and theatre plays of international renown.

The strategy of organization of holdings is defined by the following factors:

- the already existing conditions of the Library
- demands concerning information services of the Library
- the role of the Library within the framework of the university system, its service responsibilities

### **I. General Tasks**

The Library apart from collecting special literature in Hungarian mainly gathers the most important international special literature of theatre and film theory and history in English and also the recordings of plays and opera performances, the outstanding work of Hungarian and foreign filmmakers according to the demands of the degree subjects taught.

A special task of the Library is collecting documents about the history of our establishment and archiving the recordings of exam films and exam plays.

### **II. The Collection of the Library According to Document Assortment**

- Books
- Periodicals
- Scores, printed and manuscripts
- Text books
- Theses
- DLA theses
- CDs
- DVDs

The VHS tape and Bakelite record collection is closed there are no further acquisition.

### **III. The Collection Interest of the Library According to Content:**

In order to meet the requirements of education at the University the Library considers the following aspects of content when building its collection:

#### **1. Books**

The Library aims at collecting all works of:

In order to create the most varied and richest background by supplying special literature for the education at the University the Library collects Hungarian publications of:

- Theatre
- Film
- Drama pedagogy
- Media and Communication Theory special literature
- Stage plays
- Foreign publications of the above fields mainly in English
- Drama history literature
- The career history of playwrights, illustrious film directors and outstanding actors
- Textbooks of plays not published in a printed form (donated or requested)
- Theses of students
- Doctoral theses

The library collects by selecting from:

- Lexicons and encyclopedias and other comprehensive tomes for the academic specialization ETO 0-1-2
- Fundamental literature of psychology
- Supplementary literature of political science and law for Media Studies
- Materials on ethnography and sociology for Documentary filmmakers
- Updated monolingual and bilingual dictionaries / English, French and German
- The work of outstanding classic and contemporary authors, lyrical poetry and prose
- Comprehensive work and albums of attendant arts

## 2. Periodicals:

Collecting very selectively from periodicals of:

- Literature
- Cinematic Art
- Theatre
  - Archived:
- Literature
- Cinematic Art
- Theatre
- Contemporary plays published in supplements

## 3. Scores

- Classical Music
  - Songs in the style of folk songs
  - Arias
  - Operas
  - In Hungarian, German, French and Russian
  - Pieces written for piano
  - Tonic scores
  - Light Music
    - Chansons – in Hungarian, Russian, German and French
    - Operettas
      - selected
      - complete
      - certain songs
      - collections
      - in Hungarian, German, French and English
    - Musical Opera
      - complete
      - selected
- in Hungarian, French and German
  - Musical Plays
  - Musicals
    - complete
    - selected
    - certain songs
- in Hungarian and English
  - Film Music - in Hungarian, English and American English
  - Music-hall Songs
    - collection
    - certain songs
- in Hungarian

- Dance Music
  - historical
  - traditional
  - modern
  - Latin American
  - pop, rock, disco etc.

In Hungarian and foreign languages

- Popular Hungarian Tunes
- Folk music:
  - Hungarian and foreign songs and dance tunes
- Vocal music with piano accompaniment
- Orchestral scores and parts of musicals exam performances at our University

#### **4. CDs**

The Library selectively collects:

- Hungarian and foreign classical and contemporary classical music
- Operas
- Musicals
- Poem recital recordings
- CDs of renowned performers and actors

#### **5. DVDs**

The Library aims at collecting all:

- The recordings of exam performances
- Exam films
- The digitalized form of worn videos
- Recordings of our teachers' stage work outside the University

The Library collects selectively:

- Classic and contemporary Hungarian and foreign films helping film education
- Film history rarities
- Documentaries
- Educational films
- Recordings of theatre performances and operas

#### **6. Press monitoring**

- The Library collects the press reviews published about the work of the students, teachers and those participating in our DLA course.

### **IV. The Sources of Enriching the Holdings of the Library:**

The Library enriches its holdings from all the available sources by

- Purchasing from Hungarian and foreign distributors concerning all types of documents (current and past).
- Exchanging: based on the regular exchange Hungarian and foreign publications
- Donations/Presents: free of charge donation of documents. In case of presents the collection interest status cannot be always validated (for eg: an autographed work).
- Others: theses, DLA dissertations, university exam film productions and recordings of exam stage performances.

All documents, purchased from any kind of financial source, qualify as part of the unified Library holding, which is part of the collection of the Library.

#### **IV. Reducing the Holdings:**

The course of procedure is defined by the 3/1975 (VIII. 17) KM-PM law when reducing the holdings by extracting the redundant and worn documents in a planned manner.

#### **Clause:**

The collection interest of the Library has to be surveyed every five years and the necessary modifications have to be done.

The Collection Interest Regulation of the Library of the University of Theatre and Film was approved at the same time with the Regulations of the Library.

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